

Information Governance

Data Governance & Compliance

Fight unstructured data sprawl with our structured Data and Records Management Plans

Unstructured data is often stored in 100's of different formats. Stored in hard-to-reach systems like: Microsoft Exchange, Office365, SharePoint, zip files, and more. Despite this data sprawl, organizations still have to make sure that none of these locations have any non-compliant information in them. The constant growth of unstructured data has significant implications for organizations in terms of cost and risk. Messaging Architects approaches Data and Records

Management with a structured and comprehensive plan that will reduce your organizations risk and growth of unstructured data. The initial step is to discover personal data across your organization and protect it from unauthorized access. By identifying and controlling personal and professional data—at rest, in motion, and in use—organizations will be uniquely positioned to control their unstructured data.

IDENTIFICATION There is a plethora of different systems that can be used to store electronic information including inhouse, in the cloud and on portable devices. In addition, the content in those electronic documents could put the organization at risk if PII, PCI or PHI data is being stored inappropriately. Messaging Architects can evaluate your data sources and even run content evaluations to determine level of exposure to the organization.

ORGANIZATION Messaging Architects has been assisting organizations develop policies around information storage, management and usage for over a decade. With the new level of accessibility, movement of data to off-site locations, policies governing not only storage but proper management and monitoring of this data is more important than ever.

SECURITY Data security has become a huge concern to organizations now starting to move data to off-site data silos and technologies that enable the sharing of documents over the Internet should seriously be reviewed and controlled. Our team of certified information security officers can help identify vulnerabilities and develop strategies for securing and ensuring the safety of that information.

COMPLIANCE Many of the issues around records management and records security can be addressed through policies and technologies such as DLP (Data Leak Prevention) but ultimately it is the responsibility of the organization to monitor the compliance with these policies. Messaging Architects can provide complete compliance monitoring solutions that can allow the organization to address conformation with those policies.